

SALES PROJECT POTENTIAL

The Sales Project Potential is a form designed to account for the income (actual and projected) from sales projects conducted by student activity programs.

The purpose is to provide information to sponsors and administrators of the various projects and whether they are functioning in accordance with adopted board policies.

Organization			
Proposed Sales Project			
Company and Address			
Representative			
	Quantity to be ordered		
	Cost per unit		
	Proposed Sale Price per unit		
Requested by(Sponsor Signature):			Date:
Approved by (Principal):			Date:
Approved by (Superintendent):			Date:

THIS SECTION TO BE COMPLETED WHEN PROJECT IS COMPLETED

	@	Unit Price	Total Cost
Purchases			
Less Returns			
Total to be Accounted for			
Total Deposited with Treasurer	*****	*****	
Quantity Unaccounted for	*****		
Sponsor Signature:			Date:
Principal Signature:			Date:
Superintendent Signature:			Date: